



Mid-Career Planning Seminar

Target Audience: Civilian employees who are serviced by Personnel and Employment Service-Washington with 2 – 15 years of Federal Service

Cost: \$150.00 (Cost includes seminar materials).

Description: Many federal employees are not fully aware of their government offered benefits, making it difficult to properly plan for the future. An early start is crucial to a successful long-range plan. This program provides a review of available Federal Service benefits and focuses on issues critical to proper planning including Financial Planning and the TSP, Tax issues, Insurance needs, CSRS/FERS benefits and Social Security.

Course Objectives: After attending this class, the participants will:

- Have a full understanding of Federal benefits available to them.
- Know what benefits can be retained if they leave Federal Service.
- Have an understanding of the basics of Financial Planning; IRA; types of investment vehicles; how and where to invest; diversification and investing beyond the TSP.
- Understand how the TSP works; what investment funds are available; interfund transfers; loans and withdrawal options.
- Have insight into FEGLI, FEHB and other Insurance issues including Disability and Long Term Care Insurance.

Training Methods: Speakers are experts in their field. These stimulating, interactive presentations follow a simple outline and encourage questions and discussion.

Training Dates/Times: February 5 – 6, 2003 June 11 – 12, 2003
Time: 0830 - 1530

Suspense Dates: NLT 30 days prior to start of seminar

Location: George Mason University, Arlington Campus Professional Center
3401 North Fairfax Drive, Arlington, Virginia 22201
Metro: Virginia Square – Orange Line

To Enroll: Submit a completed DD Form 1556 to your Activity Training Coordinator. Block 19: PLANing, Inc., 11821 Parklawn Dr., Suite 220, Rockville, MD 20852. No one is selected for this course until they receive a confirmation from the P&ES-W, Human Resource Development Office. Please print your email address in Block #18 of the DD Form 1556. Confirmations will be sent to you via email three weeks prior to the start of the seminar.

Cancellation Policy: Applicant may cancel 2 weeks prior to start date; after this date, full payment from the organization will be charged. Vendor requires a minimum of 30 students and reserves the right to cancel if fewer students are enrolled 2 weeks prior to start date.

For further information, please contact the training help desk at PESWTraining@hqda.army.mil.